INSTRUCTIONS FOR COMPLETING MARION 4-H MEMBER'S RECORD

Revised 2013

You are responsible to keep accurate records of your projects and participation in 4-H. Marion 4-H member's record forms are designed to help you keep these records as easily as possible.

How you keep your record may make the difference whether or not you get selected for such things as 4-H Project Excellence Awards, Washington Focus, State 4-H Leadership Camp, Junior Fair Board, State Projects Achievement Recognition, College Scholarships and other exciting awards and leadership opportunities.

It is extremely important that you keep records of every year you are in 4-H in Marion or other counties. The pages are designed so all you have to do is add on each year's projects, activities, leadership, and 4-H story. It is a permanent record of your 4-H work and it serves as your application and or reference for most Marion County awards and leadership positions.

If you need extra pages or a new complete set, just stop in and pick them up or print them from the web. Marion County 4-H Member's Record Book cover pages are available at the Extension office.

Your "4-H Member's Record Book" contains six sections:

SECTION 1 - CURRENT YEAR PROJECT SUMMARY APPLICATION

The Project Summary Application contains the title of the leadership position(s) or award(s) being applied for that time; information about you, the applicant; when the entire application is due and where; and a place for your advisor's signature and your signature and date. This page will automatically be sent to all members eligible as specific award and leadership opportunities become available. It must be included as the first page of your application.

SECTION 2 - YOUR 4-H PROJECT RECORD

In each designated column list: (1) the year you took the project(s); (2) what project(s) you took; (3) the type and number of garments, dishes, plants, animals, etc. -- use extra lines if needed; (4) where you exhibited; (5) county 4-H grade received; (6) any special project awards, trips, or placing you received; and (7) on the next line(s) below the project and related information, list any meetings, contests, or clinics you attended in relation to that project that year.

(1)	(2)	(3)	(4)	(5)	(6)
Year	Project and Project Activities	Number and Type of Garments, Dishes, Articles, Animals	Where Exhibited	Final Record Grade	Special Awards of Placings
20--	Market Hog	20 Market Hogs	Marion Fair (2 Market Hogs)	A	
	Attended Skillathon		Marion Fairgrounds		
	Entered General Livestock Judging Contest		Marion Fair		1st Team
	Entered Jr. Showmanship		Marion Fair		3rd Place
20--	Breeding Swine	2 Gilts, 1 Boar			
20--	Tops for Tweens	1 Knit Skirt	Style Revue/Fair	A	Finalist at County Fair
20--	Market Hog	40 Market Hogs	2/County Fair	A	County Swine Medal 3rd Place
	Breeding Swine	4 Gilts, Boar			
	Entered Jr. Showmanship		County Fair		
	Attended Skillathon		Marion Fairgrounds		
20--	Active Sportswear	Jogging Suit	Style Revue/Fair	A	Finalist at County Fair
	Attended Sewing Clinic				

SECTION 3 - YOUR 4-H ACTIVITIES

List all other 4-H activities you participated in by years. List such things as club tours, beautification projects, special club activities, etc. Briefly list what you did during this activity. Use several lines for each activity if needed. Do not list here if you listed the activity under the 4-H Leadership or 4-H Project Record activities. Awards, demonstrations, judging contests etc. can be listed here if they are not directly related to a project you are carrying that year.

Year	Activity and Awards or Placing Received	What You Did	Where
	Safety Speaking Contest 2nd place	Gave speech on "Safety In The Kitchen"	Extension Office
	Club Beautification Project Area Club Beautification Award	Cleaned up Community Park	Morral Park
	Junior 4-H Camp Cleanest Cabin/2 Days	Recreation, Fishing, Crafts Stream Study, Nature Trail	Camp Ohio
	4-H Club Tour	Saw how they made washers, dryers, and microwave ovens	Marion Whirlpool
	4-H Club Achievement Night Banquet	Fair premiums, club awards, & ribbons were handed out; supper.	Elgin School
	Applied for County Leadership Medal Won County Leadership Medal	Filled out Marion County 4-H Member's Record Form	Extension Office

SECTION 4 - YOUR 4-H LEADERSHIP

List your 4-H leadership experiences by year: offices held, leadership teams, committees you served on and what were your responsibilities or jobs, any special trips or awards you were selected for, any leadership or officer training meetings you attended, etc. Use extra lines for each leadership role if needed. State where activity was held.

Year	Office/Committee/Activity	Your Responsibilities-Completed	Where
	Reporter	Reported six meetings to Newspaper	Local Club
		Attended Officer Training Meeting	R.V. School
		Wrote Club Article	Local Club
	Refreshment Committee	Provided Refreshments for June Club meeting	Local Club
	President	Presided Over Ten Minutes	Local Club
	Camp Counselor/Jr. Camp	In Charge of Cabin of 14 girls - taught crafts	Camp Ohio
		In Charge of Reflections	
	Ohio 4-H Teen Conference	Attended Ohio 4-H Teen Conference	Columbus

SECTION 5 - YOUR OTHER COMMUNITY ACTIVITIES

List the year, the name of the organization (other than 4-H), and any office, leadership positions, or programs you participated in. Church, school, and community.

SECTION 6 - YOUR 4-H STORY

See Section Six for instructions.

Name: _____

SECTION 2

4-H PROJECT RECORD

Year	Project and Project Activities	Number and Type of Garments, Recipes, Articles, Animals	Where Exhibited	Final Record Grade	Special Awards or Placings

Name: _____

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4-H PROJECT RECORD

Year	Project and Project Activities	Number and Type of Garments, Recipes, Articles, Animals	Where Exhibited	Final Record Grade	Special Awards or Placings

Name: _____

SECTION 3

4-H ACTIVITIES

Year	Activity and Awards or Placing Received	What You Did	Where

Name: _____

SECTION 3

4-H ACTIVITIES

Year	Activity and Awards or Placing Received	What You Did	Where

Name: _____

SECTION 4

4-H LEADERSHIP

Year	Office/Committee/Activity	Your Responsibilities-Completed	Where

Name: _____

SECTION 4

4-H LEADERSHIP

Year	Office/Committee/Activity	Your Responsibilities-Completed	Where

Name: _____

SECTION 5

CHURCH, SCHOOL,
COMMUNITY ACTIVITIES

Year	Organization	Office or Other Participation

Name: _____

SECTION 5

CHURCH, SCHOOL,
COMMUNITY ACTIVITIES

Year	Organization	Office or Other Participation

SECTION 6

YOUR 4-H STORY

In your own words, write clearly a story on "What 4-H Has Meant To Me." Include such things as your interests, when and why you joined 4-H. Tell about the project areas in which you are applying; things you learned, and what you have done in the project (s). Tell a little about your other 4-H projects. Explain how 4-H has helped you become a leader and community citizen. Describe how 4-H has made you feel good about yourself, helped you explore careers, and use leisure time wisely. **YOU MUST WRITE A NEW STORY EACH YEAR**. You may want to write a new story each time you apply, even if it is in the same year. Limit your story to the single page. Leave all your old stories in the Record Book, Sign and Date you 4-H Story Page.

'WHAT 4-H HAS MEANT TO ME"

Member's Signature:_____ Date: _____